



POLICE HEADQUARTERS J&K JAMMU / SRINAGAR

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Establishment

Web:- www.jkpolice.gov.in
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Subject:- Adhering to the Bio-metric attendance.

Refn'ce:- Govt order No. 288-F of 2018 dated 22.06.2018

ORDER

In order to ensure punctuality in the Government Offices/Establishments, It has been made mandatory to install the Bio-metric attendance terminals in all the Govt Offices/Establishments and the drawl of monthly salary of Govt employees has been subjected to the Bio-metric generated attendance.

2- Therefore it is hereby ordered as under:-

- I. Bio-metric attendance terminals be installed in all the Police Offices/Establishments.
- II. All the staff posted in office(s)/other Establishments of Police Department shall henceforth mark attendance through bio-metric attendance terminal in morning and in evening invariably;
- III. DDO concerned shall ensure that while preparing pay bills, bio-metric attendance sheets are monitored strictly to ensure the punctuality in Govt offices and to improve the work culture.

Sd/=

(J.P. Singh) IPS

Inspector General of Police(Pers)

PHQ J&K-Srinagar

No: Estt/M-03/2014/47677-700

Dated: 07 07 2018

Copy to the: -

1. MD Police Housing Corporation J&K Srinagar for favour of info. & n/a
2. Spl. DG Hqrs for favour of information
3. Addl. DG Armed/CID/Security/HG CD & SDRF/ L&O/Dir. SKPAU
4. All IsGP in J&K including Director SSG.
5. All DIsG in J&K/Director FSL/Telecom
6. All SSsP of all Districts including PDs/ Commandants AP,IR & SDRF/SSP PTWS Sgr/Jmu/Pr. of all Trg. Centres in J&K/MS PH Srinagar/Jammu
7. Admn. Officer PHQ/ SO Estt/ITC PHQ for strict compliance
8. Circular file for record

IGP(Personel) 07-07-18
PHQ J&K-Srinagar