

POLICE

HEADQUARTERS

J&K

JAMMU

GIST OF NIT NO. 05 of 2016.

DATED: - 06 .02.2016.

For and on behalf of the Governor J&K State, sealed tenders, on plain paper, affixed with Rs. 5/- Revenue stamps, in Two bid system, i.e. Technical Bid & Financial Bid are invited from reputed registered firms, Original manufacturers , authorised dealers/ authorised service providers for refurbishment of 36 nos. Mahindra Rakshak-BP vehicles of J&K Police (without replacement of Bullet Resistant Glasses). The Tenders should reach to Police Headquarters J&K Jammu on or before 24.02.2016 at 1700 hours. The tenders shall be addressed to ADGP (Hqrs) PHQ J&K C/O Director General of Police J&K Jammu.

The tenders (Technical bids only) will be opened on 26.02.2016 at 1500 hours at Police Headquarters J&K. In case of unforeseen circumstances, the date of opening will be next working day.

The detailed tender documents with terms and conditions can be had on any working day from AIG (Provision-Transport) PHQ J&K Jammu or DIG of Police, Central Kashmir Range Srinagar or SSP J&K CID Cell, 11-Harish Chander Mathur Lane, Kasturba Gandhi Marg New Delhi-110001 . The NIT is also available on website www.jkpolice.gov.in



AIG (Provision-Transport)
For Director General of Police,

J&K J&K-Jammu

No:- NIT/Refurbishment/Rakshak/MTR-06/2016/784-815.
Dated:- 06 .02.2016.

Copy to the:-

1. Principal Secretary to Govt. Home Department J&K Jammu
2. All ADsGP/IsGP/DIsGP of J&K Police for information
3. Director Information J&K Srinagar along with copy of Gist. Kindly arrange the publication of Gist of the NIT in National Dailies viz, The Hindu, Decan Herald, Hindustan Times , Indian Express and in local Newspapers i.e. (Greater Kashmir in Srinagar) and Excelsior in Jammu) and Tender Journals etc for wide publicity. The payment for publication in National Dailies shall be made by the PHQ against bills.
4. Director Door Darshan Jammu/Srinagar and Station Director Radio Kashmir Srinagar/Jammu for putting the tender notice on air for three consecutive days.
5. Director Industries Jammu/ Srinagar, for information
6. DIG of Police CKR, Srinagar/ Jammu Kathua Range alongwith 10 copies of Gist each for distribution among the leading firms.
7. SSSP PTWS Srinagar/STWS J&K /PTWS Jammu for information and necessary action, along with 05 spare copies of Gist thereof for distribution among leading firms/dealers.
8. SP J&K CID Cell, 11-Harish Chander Mathur Lane Kasturba Gandhi Marg New Delhi 110001 alongwith 10 spare copies of Gist thereof for distribution among leading firms/dealers.
9. PRO to DGP J&K Srinagar along with 06 copies of Gist of NIT thereof. He will personally liaise with Directorate Information for publication of the Gist immediately and make available concerned Newspapers to AIG (Prov/Tpt) PHQ J&K.
10. Dy.SsP. Police Central, Gulshan Ground, Jammu/Police Central Store Zewan Srinagar.
11. In-Charge, IT Centre PHQ for posting of NIT available on website of J&K Police.


AIG (Provision-Transport)
For Director General of Police,
J&K-Jammu.

POLICE

HEADQUARTERS

J&K

JAMMU.

NIT No :- 05 of 2016

Dated:- 06.02.2016.

Subject:- Refurbishment of 36 nos. Mahindra Rakshak-BP Vehicles of J&K Police.

Sealed Tenders on behalf of the Governor J&K State, on plain paper, affixed with Rs. 5/- Revenue Stamps are invited under Two Bid System, i.e, Technical Bid and Financial Bid, from reputed registered firms/Original manufacturers, authorised dealers/authorised service providers, for refurbishment of 36 nos. Mahindra Rakshak-BP vehicles of J&K Police (Without replacement of BR Glasses).

The qualifying criteria, specific to the contract and Special Conditions of contract are given in Section-I. The General Terms and Conditions of the contract are given in Section-II. The procedure for bid submission and evaluation are given in Section-III. The technical and financial bids are required to be submitted in the formats given in Section-IV & Section -V respectively.

Last/Closing date & Time for receipt of Tender	24.02.2016 (Wednesday) at 1700 hours.
Tender Opening Date & Time	26.02.2016 (Friday) at 1500 hours

2. Only Technical bids will be opened on the above date and time. Date & time for opening of financial bids of technically qualified bidders will be notified later on.

3. Bid documents can be obtained on any working day (during office hours) from AIG (Provision-Transport) Police Headquarters J&K, Gulshan Ground Jammu, DIG of Police Central Kashmir Range, Srinagar, or SSP J&K CID New Delhi Cell, 11-Harish Chander Mathur Lane, K.G. Marg, New Delhi-110001.

4. Bid document can also be downloaded from the J&K Police website www.jkpolice.gov.in.

AIG (Provision-Transport)
For Director General of Police,
J&K-Jammu.

No. NIT/Ref./Rakshak/MTR-06/2016/784-815.
Dated:- 06.02.2016.

Section-I

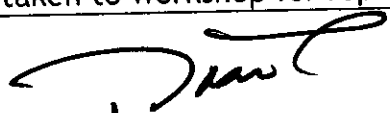
QUALIFYING CRITERIA:-

1.	The intending Tenderer should submit a copy of NIT duly signed and stamped, with the tender offer in token of having fully understood the specifications and terms and conditions of the NIT.
2.	The tender shall be accompanied by Tender Fee of Rs. 2000/- (Two Thousand only)
3.	The tender shall be accompanied by EMD of Rs. 200000/- (Rupees Two Lakhs only)
4.	The firm should have its own fully equipped workshop for repairs of LMVs. The tenderer should have valid Registration/Licence for running workshop for repair and maintenance of LMVs.
5.	The firm should have at least three years' experience in servicing, maintenance, general overhauling and fixing of accessories in LMVs.
6.	The Tenderer should have annual turnover of a minimum of Rs. 30 lakhs per annum in the last proceeding three years. Turn over certificate of last three years 2012-13,2013-14 & 2014-15 be furnished.
7.	The Tenderer shall provide satisfactory completion certificate from at least 3 Govt/PSUs etc where he had provided services of repair & maintenance of vehicles during last 3 years.
8.	Bidder should have valid Service Tax registration and Permanent Account Number.
9.	A firm black listed by any department/ Government/quasi-government organisation, having any legal suit/criminal case pending or having been earlier convicted on grounds of moral turpitude or for violation of laws in force shall not qualify for submission of tenders.

SPECIAL CONDITIONS OF CONTRACT:-

1.	The intending tenderers shall submit the tender and quote rates of refurbishment of each Rakshak vehicle, including replacement of tyres and batteries (without replacement of Bullet Resistant Glasses), after physical inspection/examination Rakshak vehicles in Police Transport Workshop Srinagar.
2.	<u>The intending tenderers/firms could conduct Physical inspection/examination of Rakshak vehicles at Police Transport Workshop Batamaloo (PCR Srinagar), under the supervision of SSP PTWS Srinagar, before submission of their tender offers.</u>
3.	The spare parts to be provided should be original and genuine quality and rates as per the approved rates of manufacturer.
4.	The Old/replaced parts shall be the property of the department and will have to be returned by the approved firm to the department along with inventories of the parts replaced.
5.	All parts which require replacement should be replaced with genuine parts only and the guarantee card of the part replaced should be deposited with the office along with bill/s of refurbished vehicles.

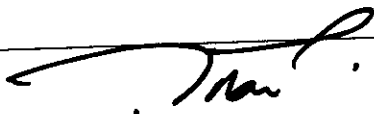
6.	The Tenderer should have sufficient parking space/work area within their premises without any infringement of public place.
7.	The approved tenderer will be required to attend to the defects indicated in the work order issued by the department on priority basis. If any additional work, not indicated in the work order, is required to be carried out in the vehicles, the approved tenderer should intimate /submit the estimate to the department and before attending to the same, approval of this office is to be obtained.
8.	The vehicles are required to be transported to the workshop of firm from Police Transport Workshop Batamaloo Srinagar, by the firm itself and facility for repairs shall be extended on all days including holidays.
9.	The contractor should ensure that no petrol is taken out of the vehicle under repair job. Amount of petrol is to be recorded in the job card in the presence of the driver while the vehicle is taken to workshop for repair.


AIG (Provision-Transport)
For Director General of Police,
J&K-Jammu

GENERAL TERMS AND CONDITIONS OF THE NIT NO: 05 of 2016.**Dated:- 06 .02.2016.**

1.	The tenders should be submitted in properly sealed envelope affixed with sealing wax and seal of the firm;
2.	The rate/s tendered should be both in words and figures.
3.	Tenders should be filled in clearly and with one ink. No cuttings/alterations /over-writings should be made in the tender. Correction, if any, be done clearly and properly initialled. No telegraphic tender shall be accepted;
4.	No conditional tender will be accepted/ entertained. It will be summarily rejected. No other condition than those mentioned (in the terms set-forth will be entertained);
5.	The tender must be accompanied by the earnest money as clearly specified, only in the form of CDR/FDR (Annexure) from a Nationalized/ Scheduled Bank, pledged in the name of AIG (Provision-Transport). No Cash/Cheque or demand draft/postal order will be entertained. The earnest money in the case of unsuccessful Tenderer shall be refunded after final acceptance of the contract/rate where as in the case of successful tenderers it will be adjusted towards the security money (required to be deposited) for due performance of the agreed contract, performance warranty period;
6.	The successful tenderers shall have to draw an agreement and deposit Security @ 10% of the value of the supply order for the due performance of the contract. The security Money will be refunded after satisfactory completion of the agreed contract to the entire satisfaction of this Headquarters. No interest shall be paid by the department on such deposits. The charges on stamps etc. (cost of documents in totality) shall be borne by the supplier while executing the agreement;
7.	Payment shall be made by the purchasing officer against each consignment delivered inspected, accepted and properly brought on stock in the concerned stock registers of the Department. No advance payment shall be made;
8.	Remittance charges (Bank Commission) on payment made to the firms will be borne by the suppliers. The charges of stamp etc. shall be paid by the supplier while executing the agreement;
9.	The approved firm shall be deemed to have fully understood the conditions, nature of repairs/refurbishment job to be carried out and in case of any doubt, he may seek clarification
10.	As soon as the acceptance of the tender is communicated to the successful tenderers, the contract shall be binding on him. The earnest money of the Tenderer who backs out or withdraw his their tenders or fails to abide by it after acceptance thereof is communicated/ posted to them shall be forfeited, besides other penal remedies that may be available with the Govt. of the J&K under the law for the time being in force in the State of J&K;
11.	If, after the registration/placement of orders/execution of the agreement and formally depositing the security money, the Tenderer backs out or fails to refurbish Rakshak vehicles, the security deposit will be forfeited, besides any other remedy, that may be available with the department under the law for the time being in force in the State;
(a)-	The formal deed incorporating the terms of the contract will be executed by the successful Tenderer immediately. Failure to execute such bond/deed shall not however, prevent the contract from being enforced against him. Any loss sustained to the Govt. as a result of re-tendering the contract shall be recovered from the defaulter, besides other penal measures;
(b)-	Any sum of money payable or due to the supplier including deposits returnable to him shall be appropriated by the purchaser/ Government and set off against any claim of the

	Govt./purchaser as first charge, if so required;
(c)-	Refurbished vehicles shall have to be delivered as per instructions in supply order. The supplier, if, he so desires may insure the vehicles against loss of theft, destruction, damages by the natural calamity, loss by exposure to weather or otherwise viz. war rebellion, riot etc. The insurance charges will have to be borne by the supplier and the department shall not be required to pay such charges, if incurred;
(d)-	If the successful tenderers fail to refurbish the Rakshak vehicles as per order or fails to deliver them within the stipulated period as specifically mentioned in the supply order, the department shall be at liberty to arrange refurbishment of vehicles by re-tendering or otherwise. The purchase officer may give fifteen days notice to the approved supplier in writing to make supplies good. To complains of failure/negligence or contravention the purchasing officer shall be lawfully entitled to retain any supply, the balance (which may be due to contractor/vendor etc) or forfeit the amount of the security money deposited by the supplier to make good the loss sustained or excess cost incurred by the state in arranging of the supplies and other remedies that may be available to the department, under the law for the time being in force in the state;
12.	All legal proceedings arising out of any dispute between the parties shall have to be instituted in the Courts situated in Jammu and Srinagar and not elsewhere;
13.	The successful tenderers shall ensure refurbishment of Rakshaks within the period mentioned in the supply orders. The period of delivery and validity can however be extended, at absolute discretion of this Hqrs. provided sufficient reasons/justification are given by the supplier in such individual cases;
14.	The contract/supply order can be repudiated at any time if the supplies are not made according to satisfaction of the department. It shall be at the absolute discretion of the Department to ask for replacement in lieu of rejected supplies and the vender cannot demand same as a matter of right, though he can make a representation to the effect.
15.	The approved Tenderer shall not sublet the contract or any part thereof to any other agency;
16.	The Tenderer should sign each page of the tender and at the end;
17.	The decision of the accepting authority shall be final.
18.	The approved tenderer shall be responsible for safety of Rakshak vehicles, so as to avoid damage as long the vehicles shall remain in his possession and deliver the vehicles in good condition to the consignee at the destination. In the event of any loss damage, breakage, leakage or shortage, the approved tenderer shall be liable to make good the loss and shortage found at the time of checking/inspection of Rakshak vehicles by the consignee. No extra cost on such account shall be admissible;
19.	A copy of the NIT duly signed and stamped by the intending Tenderer shall be enclosed with his tender offer in token of having fully understood the specifications and terms & conditions of the NIT.
20.	The payees receipt should be in machine number;
21.	The Department reserves the right to add to/ suitably modify the terms and conditions (without prior notification) as per exigencies and hence above should not be construed as all inclusive


AIG (Provision-Transport)
For Director General of Police,
J&K-Jammu

PROCEDURE FOR BID SUBMISSION AND EVALUATION

1.	The tender will follow the three-cover two bid system .The Technical bid and financial bid should be placed in two separate sealed covers , and both are to be placed in an outer cover, which should also be sealed.
2.	The Outer cover should contain:- I. Bid submission letter in the format at Annexure-I II. Sealed Cover containing the Technical bid III. Sealed Cover containing the Financial Bid IV. Bid Security (EMD) of Rs. 200000/- (Rupees Two Lacs only) V. Tender fee of Rs. 2000/- (Rupees Two Thousand only)
3.	One inner sealed cover should contain the technical bid, which should be as per format at <u>Section-IV</u> . In addition to the technical bid and supporting documents as mentioned in <u>Section-I</u> , a copy of the entire tender document including annexure, duly signed and stamped in original by the bidder on each page, in token of having unconditionally accepted all the terms and conditions stipulated herein , should also be placed in cover. The subject of tender, as given in the first page of this bid document, should be written on top of this cover also, followed by the words " Technical bid ".
4.	The other inner sealed cover should contain the financial bid in the format at <u>Section-V</u> .The subject of the tender, as given in the first page of this bid document, should be written on top of this cover also, followed by the words " Financial Bid ".
5.	The price/rates quoted in the financial bid should be inclusive of all applicable taxes and other charges. Financial bid should contain only the rates quoted and all other conditions should be stated in the technical bid. All rates shall be given in figures and in words. Details of rates should be submitted in their letter head/pad. Rates must be clearly written in figures as well as in words, free from any overwriting, cuttings and alterations. Tenders shall be filled in clearly and with one ink. No cuttings/ alterations/over writings shall be made in the tender. Rates quoted shall be final till the validity of the contract with a provision of further extension.:
6.	Bid Security Amount: The refundable Bid Security (EMD) of Rs. 2.00 lacs (rupees Two Lacs only) in the form of Crossed Demand Draft/Pay order drawn on any scheduled commercial bank in favour of AIG (Provision-Transport) PHQ J&K is to be submitted along with tender.
7.	A non-refundable tender fee has been fixed at Rs. 2000.00 , which shall accompany the offer, in the shape of crossed demand draft favouring Chief Accounts Officer, Police Headquarters J&K, and Jammu.
8.	Before submission of the tender, bidders should satisfy themselves that they meet the qualifying criteria and capability as laid down in the tender documents.
9.	Bids should be signed by a duly authorised person giving full name of the firm with its current business address.
10.	The sealed tender complete in all respects shall be received by or before the closing date and time for receipt of tenders specified in the NIT, either by registered Post/Speed Post/by hand.

11.	The Department would not be responsible for any misplacement /loss/late receipt of the tender.
12.	The department reserves the right to reject any or all tenders without assigning any reasons whatsoever thereof.
13.	Bid Security shall be forfeited if a bidder withdraws/backs out or amends its tender /increases its rates after opening of tender and on refusal to enter into contract after award of contract. Bid security of un-successful bidders will be returned to the respective bidders immediately after award of contract and signing of agreement with successful bidder. No interest is payable on the bid security.
14.	The bids shall be opened at Police Headquarters J&K, Jammu at the time and date specified in the NIT, in the presence of bidder's representatives, who may wish to attend. Bidder's representatives will be allowed to attend the tender opening only, if they produce letters of authority from the bidder. Only summary of prices quoted in the financial bids will be read out.
15.	The department reserves the right to postpone and/or extend the date of receipt/opening of tenders or to withdraw the tender notice without assigning any reason thereof, and in such circumstances the bidders shall not be entitled to any form of compensation.
16.	If the notified date of tender opening is declared a holiday, the tender will be opened on the next working day, but the time and venue of opening will remain the same.
17.	Fax/e-mail offers will be treated as defective, invalid and rejected.
18.	Financial bids of only such bidders whose technical bids are found to be generally in order and substantially responsive shall be opened at a subsequent date to be intimated in advance, to such eligible bidders.
19.	The bid of any bidder who has not complied with any of the instructions contained herein shall not be considered.
20.	After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.
21.	To assist in the examination, evaluation and comparison of bids, the bidders may be individually asked for clarification of their bids.
22.	The department will notify the successful bidder by post or by fax or e-mail that his bid has been accepted. The format of Agreement/Deed required to be signed between the department and the successful bidder will also be sent with the notification.
23.	Within 07 days of receipt of notification of award, the successful bidder shall furnish Letter of Acceptance to the department conveying willingness to accept the work/supply order in accordance with the provisions of this tender and Notification of Award. In case of non-compliance, the department at its sole discretion may cancel the work order, and forfeit the bid security without any reference to the contractor.
24.	Within two weeks of receipt of notification of award, the successful bidder shall prepare the Agreement on the basis of the format provided, and submit the same to the department. After receipt of performance security, the department shall return the agreement after scrutiny, and the successful bidder shall get the same engrossed, having the correct amount to stamp duly adjudicated by Superintendent of Stamps and thereafter return the same duly signed and executed on behalf of the successful bidder, all at his own cost, within 02 weeks from the receipt of the approved Agreement.

FORMAT FOR SUBMISSION OF TECHNICAL BID

S.No.	Description	Remarks
1.	Name of the Firm	
2.	Address, Telephone ,FAX, e-mail	
3.	Name and Telephone/Mobile number of contact person	
4.	Year of establishment	
5.	Valid Sales Tax/VAT Registration Certificate submitted?	Yes/No
6.	PAN NO. (enclose Copy of Pan Card)	
7.	TIN/Service Tax No.	
8.	TIN/Service Tax Regn. Submitted?	Yes/No
9.	Bidder has Minimum Rs. 30 Lakhs annual Turnover in each of the last 03 financial years (year 2011-12, 2012-13 and 2013-14)	Yes/No
10.	Turnover certificate of last three years submitted?	Yes/No
11.	Bid Security of Rs. 02.00 lacs submitted?	Yes/No
12.	Tender Fee of Rs. 2000.00 submitted?	Yes/No
13.	Whether Registration /Licence for running workshop for repairs of vehicles submitted?	Yes/No
14.	Whether satisfactory completion certificate from at least 3 Govt/PSUs etc, where he had provided services of repair & maintenance of vehicles during last three years submitted?	Yes/No
15.	Whether certificate to the effect that the firm has not been black listed ; that any legal suit/criminal case is not pending against the firm ; that the firm has not been convicted	Yes/No

Signature of Bidder & Stamp

Place:-

Date:-

(Note all the essential documents as prescribed in the bid documents are to be submitted with this Technical bid, and the corresponding entries should be suitable marked above.)

FORMAT FOR SUBMISSION OF FINANCIAL BID

S.No.	Registration No. of Mahindra Rakshak-BP	On the stocks of	Refurbishment charges, including cost of spare parts , repairs, servicing, labour charges for repairs /servicing , labour charges for fixing of accessories/cost of accessories, all taxes and charges (in both words and figures)
1.	2638/JK-02AB	District Srinagar	
2.	7601/JK-01J	District Srinagar	
3.	1252/JK-02R	District Srinagar	
4.	7602/JK-01J	District Srinagar	
5.	6133/JK-01J	District Budgam	
6.	1968/JK-01P	District Budgam	
7.	4089/JK-09	Police District Handwara	
8.	4176/JK-09	Police District Handwara	
9.	4097/JK-09	Police District Handwara	
10.	5097/JK-09	Police District Handwara	
11.	3577/JK-03A	District Anantnag	
12.	1787/JK-06	District Anantnag	
13.	6236/JK-02S	District Anantnag	
14.	2636/JK-02AB	District Anantnag	
15.	1163/JK-13A	District Shopian	
16.	2629/JK-02AB	District Kulgam	
17.	6381/JK-03B	District Kulgam	
18.	6392/JK-03B	District Kulgam	
19.	2226/JK-14B	District Kulgam	
20.	4323/JK-09	District Kupwara	
21.	4330/JK-09	District Kupwara	
22.	4329/JK-09	District Kupwara	
23.	7827/JK-05B	Police District Sopore	
24.	7826/JK-05B	Police District Sopore	
25.	4336/JK-05C	Police District Sopore	
26.	7830/JK-05B	Police District Sopore	
27.	7838/JK-05B	Police District Sopore	
28.	9980/JK-02AR	Police District Sopore	
29.	8023/JK-01Q	PCR Kashmir	
30.	4417/JK-05C	District Baramulla	
31.	7104/JK-01J	District Baramulla	
32.	4473/JK-05C	District Baramulla	
33.	1290/JK-02R	District Baramulla	
34.	6240/JK-02S	District Baramulla	
35.	1822/JK-02T	District Baramulla	
36.	3268/JK-13A	District Pulwama	

Note: - The rates for refurbishment to be quoted must be inclusive of all taxes.

Signature of bidder & Stamp

Place:-

Date:-

No:-

Date:-

The Director General of Police,
Police Headquarters, J&K, Jammu.

Subject:- Tender for Refurbishment of vehicles.

Sir,

Having examined the technical and commercial conditions of the tender, I/We offer for refurbishment of BP Mahindra Rakshak vehicles in conformity with the conditions of the contract, and in accordance with the Technical and Financial Bids submitted herewith in sealed covers.

If my/our bid is accepted, I/We undertake to refurbish vehicles as per your Notification of Award.

If my/our bid is accepted, I/we undertake to draw an agreement and deposit security deposit for a sum not exceeding 10% of the value of the order, in the shape of CDR/FDR, from a Nationalised Bank, for the due performance of the Contract, within the time stipulated in the tender documents.

I/We agree to abide by the Bid for a period to 360 days from the date fixed for Bid opening and it shall remain binding upon me/us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.

Bid submitted by me/us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

I/we understand that you are not bound to accept the lowest or any bid, you may receive.

I/We hereby certify that the person signing this letter is duly authorised to sign the bid for and on behalf of the bidder.

Signature of Bidder & Stamp.