



POLICE HEADQUARTERS JAMMU & KASHMIR SRINAGAR

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Notice Inviting Offers

Subject:- Hiring of Hotels/Guest Houses/Lodges for the Winter Session-2022-23 at Jammu. (i.e November 2022 to April 2023)

Sealed offers affixed with revenue stamp worth Rs.10/- on the prescribed format (enclosed) along with requisite documents are invited from the private Hoteliers/Guest House owners/ Lodge owners, registered with the Tourism Department and are willing to rent out their Hotels/Guest Houses/Lodges to the Police Department for a period of six months for accommodating police employees w.e.f. November-2022 to April-2023 at Jammu. Copies of NIO can be downloaded from J&K Police website (www.jkpolice.gov.in). **The offers completed in all respect shall be submitted at Police Headquarters J&K Jammu against the Government Receipt of Rs. 1500/- in cash (non refundable) on all working days till 15th of October 2022.** In case, the last date of receipt declared as holiday, the next working day shall be the last date for receipt of the offers.

The Hotels/Guest Houses/Lodges shall be hired only after getting necessary Security clearance / Physical inspection by the team constituted by PHQ J&K and in accordance with suitability/requirement/ fulfillment of other terms and condition as contained in the proforma.

The DGP, J&K reserves the rights to reject any offer without assigning any reason thereof.

(Javid Iqbal Matoo)-IPS
AIG of Police (Buildings)
For Director General of Police,
J&K Srinagar.

No. BDH-01/2021-22/ 4211-18
Copy to the:-

Dated:- 30-09-2022

1. Principal Secretary to Govt., Home Department Civil Secretariat J&K Srinagar.
2. Director Estates, Civil Secretariat J&K Srinagar.
3. AIG (Communication) PHQ, with the request to liaise the concerned for publishing NIO in two local dailies of Jammu and Srinagar. He is also requested that the press cutting of the publication may be made available to Building Section.
4. SO IT Centre PHQ, along with copies of NIO/ Terms & Conditions for keeping the NIO available on J&K Police Website.
5. Incharge Camp Office PHQ J&K Jammu for information & n/action.
6. Incharge Main Gate PHQ J&K Jammu, for info. & n/action.
7. Notice board.
8. File for record.

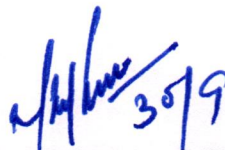
Terms and Conditions.

1. Offer should be accompanied with the following documents (**self attested with seal**)
 - a. Valid Tourism Registration Certificate/Room Strength from Tourism Department.
 - b. GST number.
 - c. PAN Card.
 - d. Sixteen digits Bank Account No. of Registered Holder/ Proprietor.

Note:- Any offer without above mentioned pre-requisites shall not be entertained.

2. The offer shall specifically mention the floor wise room Nos. intended to be offered.
3. An offer must be put in properly sealed envelope strictly as per the condition given in the offer.
4. The Hotelier shall sign each page in token of the acceptance of terms & conditions.
5. Halls of Hotels/Guest houses/Lodges are not required by the department.
6. Conditional offers are not acceptable.
7. Every room offered shall have adequate furniture viz .02 chairs & 01 Table/furnishing/hot water facilities by way of geyser/boilers and television installed.
8. Hoteliers/Guest House owners shall ensure cleanliness/ change of linen viz bed sheet, pillow covers on every weekend.
9. Hoteliers/Guest House owners shall ensure daily housekeeping of rooms and bathrooms. Besides, ensure necessary items viz Towel, Mirror, Hand wash, Toilet cleaner & Phenyl also be placed in bathrooms.
10. Hotel/ Guest House owners shall ensure to provide adequate parking slots to occupants.
11. The hiring of hotel can be repudiated at any time if the services are not made to the best satisfaction of the allottees/department.
12. The Hotel/Guest House shall be hired after inspection by the team of officers constituted by the PHQ and subject to clearance by the Security Agency.
13. The room rent will be paid by the Department as per approved rate of the Govt.
14. Proper power supply shall be made available with availability of Generator in case of power failure.
15. **DGP J&K reserves the right to accept or reject any offer/all offers without assigning any reason thereof.**
16. In case two or more complaints are received against the Hotel/Guest house and the same no. of notices served to the Hotel/Guest house. The Hotel/Guest house will be de-hired without further notice.
17. Taxes as applicable under rules shall be deducted from the bill of the hoteliers.
18. The Hotelier shall install Fire Extinguisher (floor wise) in the Hotel/Guest House.
19. The Hotelier shall install CCTV cameras at the reception/main entrance of the Hotels/Guest Houses.

Note:-All the Hoteliers who are willing to offer their Hotels/ Guest Houses shall bring original documents for authentication at the time of submission of offers.



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PROFORMA

1. Name of the Hotel/Guest House/ Lodge.....
2. Location.....
3. Name of the Proprietor/Managing partner.....
4. Bank Detail:-
 - a) Name of Bank.....
 - b) Bank Branch
 - c) 16 digit a/c No.
 - d) IFS Code
5. Tourism Registration Certificate valid till.....
6. GST Registration No.
7. Latest GST deposit date
8. PAN No.
9. Floor wise rooms offered.
 - a. Ground floor with room Nos.....
 - b. 1st floor with room Nos.
 - c. 2nd floor with room Nos.
 - d. 3rd floor with room Nos.
 - e. 4th floor with room Nos.
- Total number of rooms offered**
10. Whether all the rooms having attached bathrooms with hot and cold water facility.....
.....
11. Mode of power backup facility.....
12. Drinking water facility (water purifier must).....
13. Whether lawn/garden is available if yes, size of lawn/ garden
14. Whether parking space is available if yes, size of parking space.....
15. Whether the building is utilize for purpose of hotel or part of it is rented out to some other party. If yes, details of other parties.....
16. Terms and conditions appended with offer form accepted.

Seal & Signature of Hotel/Guest House Owner
Mobile No. i)
ii)